

MAJOR REPAIR QUOTE

INFORMAL INVITATION FOR BIDS

CONTRACT FOR RE-BID OF ELEVATOR SHAFT REPAIRS AT WICKER ELEMENTARY

INVITATION/INSTRUCTIONS Bid no 682001-0322-01

1. Facsimile bids, subject to the conditions stated herein and attached hereto, are hereby invited and will be received at this office until the above noted bid closing time and then publicly opened for furnishing the items and/or services as specified.
2. YOUR BID SHOULD BE MADE ON THE ATTACHED FORM(S) AND RETURNED WITH THIS "INVITATION" BY FAX TO THE RECOVERY SCHOOL DISTRICT OFFICE of PROCUREMENT and CONTRACTS AT FAX # (504) 872-0632.
3. Faxed alterations to bids will be considered provided they have been received in this office prior to bid closing time.
4. Any bid received after bid closing time will not be considered.
5. ALL PRICES ARE TO BE QUOTED COMPLETE AND FOB RSD, NEW ORLEANS, LA., unless otherwise stated in specifications by the District.
6. All prices must be firm unless otherwise stated by District.
7. Do not include State Sales Tax or Federal Excise Tax; same will be added if applicable.
8. Unless otherwise specified all bids shall be binding for 30 calendar days from bid closing time.
9. If unable to bid, return only cover sheet marked, "No Bid" with signature in order to remain on bidder's list.
10. Telephone inquiries may be directed to purchasing department with above bid number.

Date: 03/22/10

BID

PLEASE FILL IN ALL BLANK SPACES

In compliance with the above invitation to bid and subject to the conditions thereof, the undersigned offers and agrees, if this bid is accepted within _____ days from bid closing time to furnish any or all of the items (or sections) at the price set opposite each item (or section).

Bidder _____
Name of Firm _____ Address _____
Street or P.O. Box _____

By _____
Signature _____ City, State, Zip Code _____

Title _____ Phone Number () _____
Typed Name _____

Fax Number () _____ Email: _____

NOTE: out of state firms that may be awarded an order as a result of this bid agree to signing a certificate stating: "I hereby certify that I have paid to the state and its political subdivisions all taxes duly assessed by the state of Louisiana and its subdivisions, including Franchise Taxes, Privilege Taxes, Sales Taxes and all other taxes for which I am liable."

CONTRARY TERMS AND CONDITIONS, GOVERNING LAW: Submittal of any terms and conditions contrary to those contained within this Invitation for Bid may cause your bid to be rejected. By signing this bid, the bidder agrees that any terms and conditions which may be included in their bid are nullified and agrees this contract shall be construed in accordance with and governed by the laws of the State of Louisiana.

AUTHORIZED SIGNATURE: In accordance with R.S. 39:1594(C)(4), the person signing the bid must be: 1) A current corporate officer, partnership member or other individual specifically authorized to submit bids as evidenced in appropriate records on file with the secretary of State; or 2) An individual authorized to bind the vendor, and the bid is accompanied by a corporate resolution, certification as to the corporate principal, or other documents indicating authority which are acceptable to the District.
By signing this bid, the bidder certifies compliance with the above.

AFFIRMATIVE ACTION AND ANTI-DISCRIMINATION CLAUSE: You are hereby notified that, during the performance of this contract, the successful bidder (contractor or vendor) must comply with all federal, state and local laws, including those which prohibit discrimination because of race, color, national origin, religion, sex, sexual orientation, age, disability or veteran status. See, e.g., The Civil Rights Acts of 1964, The Age Discrimination in Employment Act of 1967, The Civil Rights Act of 1968, The Education Amendment Act of 1972, The Rehabilitation Act of 1973, The Federal Energy Administration Act of 1974, The Energy Reorganization Act of 1974, The Vietnam Era Veteran's Readjustment Act of 1974, The Energy Conservation and Production Act of 1976, The Americans with Disabilities Act of 1990 and Executive Order 11246, as amended.

MAJOR REPAIR QUOTE

INFORMATION FOR BIDDERS AND GENERAL CONDITIONS - FACSIMILE BIDS

Read Carefully

1. GENERAL CONDITIONS

Bidders are required to submit their bids upon the following expressed conditions:

QUALITY: Unless otherwise called for in the specifications, all products are to be new, current model, and of best quality measured by accepted standards of the trade, and any defects in any product may cause its rejection. WHEREVER MANUFACTURERS' TRADE OR BRAND NAMES APPEAR IN THE SPECIFICATIONS, IT IS TO BE ASSUMED THAT EQUAL PRODUCTS WILL BE CONSIDERED UNLESS OTHERWISE SPECIFIED BY THE DISTRICT. THE USE OF A BRAND NAME IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. ANY BIDDER PROPOSING EQUAL PRODUCTS SHOULD SUBMIT WITH BID COMPLETE SPECIFICATIONS AND ILLUSTRATED LITERATURE INCLUDING BROCHURES AND PICTURES DEPICTING PROPOSED EQUALS. IF POSSIBLE. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCT SPECIFIED. Where applicable, all products are to be covered by standard factory warranty unless otherwise specified by District.

PROPOSAL: The proposal should be submitted on the forms furnished for that purpose or on exact copies thereof. In case of an error on extension, the unit price shall prevail.

DELIVERY OF BIDS: The bid should be faxed OR mailed to the Office of Procurement & Contracts, Louisiana Department of Education, RECOVERY SCHOOL DISTRICT (RSD), New Orleans, LA at (504) 872-0632, where it will be placed in a sealed envelope. The cover sheet should be marked "Proposal" with the name and number of bid, time and date of bid opening, the name and address of the bidder. The enclosed cover sheet may be used. The bid must be received in the Purchasing Office not later than the time and date as shown on Invitation, Bid and Acceptance. The District reserves the right to reject any or all bids and to waive informalities.

INTERPRETATION OF DOCUMENTS: If any bidder contemplating submitting a bid is in doubt as to the meaning of any part of the specifications, bidder may submit a written request for interpretation. Any interpretation of the documents will be made by Addendum only, issued by the Purchasing Office, and a copy of such Addendum will be mailed or delivered to each person receiving a set of the documents. The District will not be responsible for any other explanation of the documents.

AWARD: Award will be made to the lowest, responsible and responsive bidder, whose bid meets the requirements and criteria set forth in the Invitation for Bid.

LOUISIANA PREFERENCE: A preference will be given to materials, supplies and provisions produced, manufactured, assembled, grown or harvested in Louisiana, quality being equal to articles offered by competitors outside of the state. However, it will be the bidder's responsibility to indicate on his bid response which items were (or would be) produced, manufactured, assembled, grown or harvested in Louisiana. Bidder must be able to provide satisfactory evidence to support preference claim if requested by the District.

ACCEPTANCE OF PROPOSAL: Only the issuance of a purchase order or a signed acceptance of a proposal constitutes acceptance on the part of the District.

PAYMENT: Assuming there is no prompt payment discount provision, payment will be made within 45 days from receipt of products in satisfactory condition, or within 45 days from receipt of the invoice, whichever is later.

MAJOR REPAIR QUOTE

LEGISLATORS PROHIBITED: According to LSA-R.S. 42:113(D) the District is prohibited from entering into any contract or subcontract with a legislator or person who has been certified by the Secretary of State as elected to the Legislature or spouse of a legislator, or any corporation, partnership or other legal entity in which the legislator or his or her spouse owns an interest, except publicly traded corporations. Each bidder shall be required to disclose whether or not it falls into any of these categories on its bid proposal form.

AUDITORS: It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors and/or the District's auditors shall have the option of auditing all accounts and records of the contractor which relate to this contract.

PRICES: Unless otherwise specified by the Recovery School District in the solicitation, bid prices must be complete, including transportation prepaid by the bidder to destination and firm for acceptance for a minimum of 30 days. Bids other than F.O.B. destination may be rejected.

INCURRING COSTS: The Recovery School District (RSD) is not liable for any cost incurred for the preparation of proposals or submission of samples by the firms submitting proposals for the work requested in this bid document or request for proposals.

FAMILIARITY WITH THE WORK: Each bidder is considered to have examined the work to fully acquaint themselves with the exact existing conditions relating to the work and has fully informed themselves as to the work involved and the difficulties and restrictions attending the performance of this bid. Failure to do so will not relieve a bidder of his obligation to furnish all labor, equipment and materials necessary to carry out the work for the consideration set forth in this bid. The submission of a bid will be considered as conclusive evidence that the bidder has made such examination.

The Recovery School District assumes no responsibility whatsoever with respect to ascertaining for the Contractor such facts concerning physical characteristics relating to this project. The Bidder agrees that he shall make no claim for and has no right to additional payment or extension of time for completion of the work, or any other concession, because of any interpretations or misunderstanding on his part of this bid, or because of any failure on his part to fully acquaint himself with all conditions relating to the work.

The failure or omission of any bidder to receive or examine any form, instruction or document shall in no way relieve any bidder from any obligation in respect to his bid.

If any person contemplating submitting a proposal is in doubt as to the true meaning of any part of these specifications, then that person should submit a written request for an interpretation to Kim Marshall coordinator of this bid. No interpretations as to the meaning of the plans, specifications or other Contract Documents will be made to any bidder orally.

The specifications listed are to be interpreted as meaning the minimum acceptable by the Recovery School District. Bidders are requested to submit quotations on the basis of these specifications. Alternative bids providing a broader scope and/or services than requested in these specifications may receive consideration provided that such equipment and/or service is clearly explained. Any exceptions to the specifications requested herein must be clearly noted in writing and are to be included as a part of your bid proposal. If none are included it will be assumed that there are none.

MAJOR REPAIR QUOTE

SUBCONTRACTORS:

- A. Each bidder contemplating the use of any subcontractor shall submit a list of subcontractors with their bid.
- B. All subcontractors must be approved by the District.
- C. Subcontractors listed or those previously approved may not be changed without the approval of the Recovery School District.

QUALIFICATION OF BIDDER: In determining the qualifications of a bidder, the RSD may consider a bidder's record in the performance of any contracts for similar work into which the bidder may have previously entered; and the RSD expressly reserves the right to reject the bid of such bidder if such record discloses that such bidder, in the opinion of the RSD, has not properly performed such contracts or has habitually, and without just cause, neglected the payment of bills or has otherwise disregarded their obligations to subcontractors, suppliers, state or local codes, or employees of subcontractors.

The RSD may make such investigation as it deems necessary to determine the ability of the bidder to perform the work and the bidder shall furnish to the RSD all such information and data for this purpose as the RSD may request. The RSD reserves the right to reject any bid if the evidence submitted by or the investigation of such bidder fails to satisfy the RSD that such bidder is properly qualified, or that such bidder misrepresented material facts in the bid documents.

DISQUALIFICATION OF BIDDERS: More than one proposal from an individual, firm, partnership, corporation, or an association under the same or different names will not be considered. Reasonable grounds for believing that any Bidder is interested in more than one proposal for the work contemplated will cause the rejection of all proposals in which such Bidder is interested. Any or all proposals in which such Bidder is interested will be rejected if there is reason for believing that collusion exists among the Bidders and all participants in such collusion will not be considered in future proposals for the same work. Proposals in which the prices are obviously unbalanced may be rejected. No Contract will be awarded except to competent Bidders capable of performing the class of work contemplated.

DELIVERY: The provisions of this bid relating to the time of delivery, performance and completion of the work are of the essence of this bid. Accordingly, the successful bidder shall commence work upon receipt of the signed Purchase Order unless the RSD shall authorize or direct a further delay, and shall proceed with the work diligently so as to permit completion no later than fifteen (15) calendar days after receipt of the RSD's Purchase Order.

Time of delivery shall be stated as the number of calendar days following receipt of the Purchase Order by the Bidder to receipt of the goods or services by the Recovery School District.

Prices quoted must include delivery to the RSD as specified on the Purchase Order. No charges will be allowed for parking, crating, freight, express or cartage unless specifically stated and included in this bid. Time of delivery may be considered in the award.

COMPLIANCE WITH FEDERAL, STATE AND LOCAL CODES: The Bidder shall be responsible for full compliance with any Federal, State and/or Local codes, laws, regulations and standards, as applicable.

AWARD: The Recovery School District reserves the right to accept or reject any bid to best serve its

MAJOR REPAIR QUOTE

interests, or to hold the bids for sixty (60) days before decision.

The RSD reserves the right to reject any and all bids (or any part thereof), to waive defects in proposals, or to accept any proposal deemed to be in its best interest.

Exceptions will be considered to the specifications provided that they are listed and fully explained on a separate page entitled "EXCEPTIONS TO SPECIFICATIONS"

Each exception will be considered as to its degree of impact and total effect on the bid. The purchaser shall determine which (if any taken) exceptions are acceptable, and this determination shall be final.

GUARANTEE: The bid shall be unconditionally guarantee for a period of six (6) months from the date of acceptance, all materials, supplies, equipment, and services; including but not limited to its workmanship, delivery and installation. If within the guarantee period there are any defects or signs of deterioration the bidder shall repair, adjust or replace the item(s) to the complete satisfaction of the District. These repairs, adjustments, or replacements are at the sole expense of the bidder and shall be made at such times that are agreeable to the Procurement Director so that it is least detrimental to instructional programs.

PERMITS: When required all licenses and permits for complying with any applicable Federal, State, and Municipal laws, codes and regulations in connection with the prosecution of the work shall be obtained by the Bidder at no additional cost to the District.

NONDISCRIMINATION IN EMPLOYMENT: The successful bidder shall agree and warrant that, in the performance of this contract, he will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, sex, sexual orientation, religion, or national origin in any manner prohibited by State, Federal, Parish, or Municipal law.

2. SPECIAL TERMS AND CONDITIONS - FACSIMILE BIDS

1. **VENDOR'S FORMS:** The purchase/release order is the only binding document to be issued against this contract. Signing of vendors forms is not allowed.

2. **INVOICES:** Invoices will be submitted by the contractor to the Recovery School District and the invoice shall refer to the delivery ticket number, delivery date, purchase order/release order number, quantity, and unit price and delivery point. A separate invoice for each order delivered and accepted shall be submitted by the contractor in duplicate directly to the accounting department of the Recovery School District. Invoices shall show the amount of any cash discount and shall be submitted on the contractors form.

3. **COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE:** Compensation insurance, public liabilities, and property damage insurance, as outlined below, are required in this bid.

CONTRACTOR'S LIABILITY INSURANCE:

Proof of insurance should be supplied with the bid and will be required before work can commence.

Insurance coverage specified below shall be furnished with the following minimum

MAJOR REPAIR QUOTE

limits:

Compensation Insurance: The contractor and subcontractors shall take and maintain during the life of the contract workman's compensation insurance for all of their employees employed at the site of the project. In case any class of employees is engaged in hazardous work under the workman's compensation statute, the contractor and subcontractor shall provide employer's liability insurance for the protection of their employees not otherwise protected.

Public Liability and Property Damage Insurance: Comprehensive public general liability insurance, including but not limited to bodily injury, property damage, contractual liability, products liability, completed operations and owner's protective liability with combined single limits of \$500,000 per occurrence with a minimum aggregate of \$1,000,000.

Licensed and Non-licensed Motor Vehicles: The contractor shall take out and maintain during the life of the contract, automobile public liability insurance in an amount not less than combined single limits of \$500,000 per occurrence for bodily injury/property damage. If any non-licensed motor vehicles are engaged in operations within the terms of the contract on the site of the work to perform there under, such insurance shall cover the use of all such motor vehicles engaged in operating within the terms of the contract on the site of the work to be performed there under, unless such coverage is included in the insurance specified.

4. **SITE VISIT:** Vendor should inspect job site to verify measurements and/or amount of supplies needed prior to bidding. If vendor finds conditions that disagree with the physical layout as described in the bid, or other features of the specifications that appear to be in error, same shall be noted on proposal. Failure to do so will be interpreted that bid is as specified.
5. **Site Visit:** A site visit and pre-bid meeting for all bidders is scheduled for March 26, 2010 at 1:00 p.m., located at 2011 Bienville Street, New Orleans, LA 70112.

Vendor may contact Mr. Gregory Brooks at (504 – 220-6101) with any questions concerning this project.

6. **CLEAN-UP:** Before this contract is acceptable and complete, successful bidder shall clean up and remove from the premises all debris resulting from his work, and shall see to it that all the items furnished are left in good order, clean and properly installed.
7. **IMPORTANT:** In accordance with R.S. 37:2163(a), contractor's license number must appear on the bid opening envelope on all projects in the amount of \$50,000 or more (and \$1 or more if hazardous materials are involved).

For any bid submitted in the amount of fifty thousand dollars or more, the contractor shall certify that he is licensed and show his license number on the bid.

BIDDERS REPRESENTATION:

In making his bid, each bidder represents that: 1) he has read and understands the bid documents; 2) his bid is made in accordance herewith; 3) he has visited the site; and 4) has familiarized himself with the local conditions under which the work is to be performed.

Before submitting proposals, bidders must inspect the proposed site and acquaint themselves with all of the conditions under which the work will be done. No additional compensation will be granted because of unusual difficulties which may be encountered in the execution of any portion of the work.

Bids: Unless otherwise specified, a lump sum bid is requested for the work shown on plans and/or in specifications.

Rejection of Bids: The contractor understands that the Recovery School District reserves

MAJOR REPAIR QUOTE

the right to reject any and all bids and to waive any informality.

Withdrawal of Bids: The contractor agrees that this bid shall be good and may not be withdrawn for a period of thirty (30) calendar days after the bid opening.

Permits, Licenses, Laws and Taxes: The contractor shall furnish all necessary permits, licenses, and certificates and comply with all laws or ordinances applicable to the locality of the building site and the State of Louisiana.

INSURANCE:

Compensation Insurance, Public Liability and Property Damage Insurance are required on this bid.

Affidavit: Successful contractor shall be required to execute an affidavit attesting that, "public contract was not secured through employment or payment of solicitor."

Recordation Certificate: Contractor shall upon receipt of executed contract, bond and purchase order, record contract and bond with the clerk of court in the parish in which the work is to be performed, obtain a certificate of recordation from the clerk of court and forward this certificate immediately to the Recovery School District. This certificate must be received before any invoices on this project can be processed. The expense for this is the responsibility of the contractor.

.....
NOTE: THE AFFADAVIT AND RECORDING OF THE CONTRACT MAY BE WAIVED IF THE TOTAL REPAIR PRICES IS LESS THAN \$5000.

THE RECOVERY SCHOOL DISTRICT MAY ALSO WAIVE BONDING REQUIRIEMENTS IF REPAIRS ARE LESS THAN \$5000.
.....

No invoices will be processed by this district until the above certificates are received.

Acceptance: Upon written notice by the Recovery School District, a notice by owner of acceptance of work will be executed and forwarded to the contractor for recording with the clerk of court in the parish in which the work has been performed and contractor shall furnish a clear lien certificate from the clerk of court (to the owner along with final invoice) forty-five (45) days after recordation of acceptance. Final payment will be made at this time.

Guarantee: If, within one year after the date of substantial completion or within such longer period of time as may be prescribed by law or by the terms of any applicable special guarantee required by the contract documents, any of the work is found to be defective or not in accordance with the contract documents, the contractor shall correct it promptly after receipt of a written notice from the owner to do so unless the owner has previously given the contractor a written acceptance of such condition. The Recovery School District shall give such notice promptly after discovery of the condition.

Delays and Extension of Time: The contractor shall perform fully, entirely, and in satisfactory manner the work contracted, within the number of calendar days stipulated in the proposal and the contract. Time will be assessed against the contractor beginning the date of the notice to proceed which is the purchase order attached to the contract.

Liquidated Damages: Liquidated damages in the amount of \$50.00 per day shall be assessed for each and every day the project remains incomplete beyond the established completion date.

In adjusting the contract time for the completion of the project, all strikes, lock-outs, unusual delays in transportation, or any other condition over which the contractor has no control, and also any suspensions ordered by the engineer for causes not the fault of the contractor, shall be excluded from the computation of the contract time for completion of the work. The contractor must apply in writing for an extension of time within seven (7) days after delay occurs. No allowances will be made for delays or suspensions for the prosecution of the work due to the fault of the contractor. Under presentation of evidence from the supplier that equipment specified cannot be delivered in time to complete the project within the time specified, then the contractor can request an extension of time for that portion of work.

MAJOR REPAIR QUOTE

SPECIAL TERMS AND CONDITIONS - FACSIMILE BIDS

SUBCONTRACTORS:

- C. Each bidder contemplating the use of any subcontractor shall submit a list of subcontractors with their bid.
- D. All subcontractors must be approved by the District.
- C. Subcontractors listed or those previously approved may not be changed without the approval of the Recovery School District.

QUALIFICATION OF BIDDER: In determining the qualifications of a bidder, the RSD may consider a bidder's record in the performance of any contracts for similar work into which the bidder may have previously entered; and the RSD expressly reserves the right to reject the bid of such bidder if such record discloses that such bidder, in the opinion of the RSD, has not properly performed such contracts or has habitually, and without just cause, neglected the payment of bills or has otherwise disregarded their obligations to subcontractors, suppliers, state or local codes, men or employees of subcontractors.

The RSD may make such investigation as it deems necessary to determine the ability of the bidder to perform the work and the bidder shall furnish to the RSD all such information and data for this purpose as the RSD may request. The RSD reserves the right to reject any bid if the evidence submitted by or the investigation of such bidder fails to satisfy the RSD that such bidder is properly qualified, or that such bidder misrepresented material facts in the bid documents.

DISQUALIFICATION OF BIDDERS: More than one proposal from an individual, firm, partnership, corporation, or an association under the same or different names will not be considered. Reasonable grounds for believing that any Bidder is interested in more than one proposal for the work contemplated will cause the rejection of all proposals in which such Bidder is interested. Any or all proposals in which such Bidder is interested will be rejected if there is reason for believing that collusion exists among the Bidders and all participants in such collusion will not be considered in future proposals for the same work. Proposals in which the prices are obviously unbalanced may be rejected. No Contract will be awarded except to competent Bidders capable of performing the class of work contemplated.

MAJOR REPAIR QUOTE

DELIVERY: The provisions of this bid relating to the time of delivery, performance and completion of the work are of the essence of this bid. Accordingly, the successful bidder shall commence work upon receipt of the signed Purchase Order unless the RSD shall authorize or direct a further delay, and shall proceed with the work diligently so as to permit completion no later than fifteen (15) calendar days after receipt of the RSD's Purchase Order.

Time of delivery shall be stated as the number of calendar days following receipt of the Purchase Order by the Bidder to receipt of the goods or services by the Recovery School District.

Prices quoted must include delivery to the Recovery School District as specified on the Purchase Order. No charges will be allowed for parking, crating, freight, express or cartage unless specifically stated and included in this bid.

Time of delivery may be considered in the award.

COMPLIANCE WITH FEDERAL, STATE AND LOCAL CODES: The Bidder shall be responsible for full compliance with any Federal, State and/or Local codes, laws, regulations and standards, as applicable.

AWARD: The Recovery School District reserves the right to accept or reject any bid to best serve its interests, or to hold the bids for sixty (60) days before decision.

The RSD reserves the right to reject any and all bids (or any part thereof), to waive defects in proposals, or to accept any proposal deemed to be in its best interest.

Exceptions will be considered to the specification provided, providing they are listed and fully explained on a separate page entitled "EXCEPTIONS TO SPECIFICATIONS"

Each exception will be considered as to its degree of impact and total effect on the bid. The purchaser shall determine which (if any taken) exceptions are acceptable, and this determination shall be final.

GUARANTEE: The bidder shall unconditionally guarantee for a period of six (6) months from the date of acceptance, all materials, supplies, equipment, and services; including but not limited to its workmanship, delivery and installation. If within the guarantee period there are any defects or signs of deterioration the bidder shall repair, adjust or replace the item(s) to the complete satisfaction of the District. These repairs, adjustments, or replacements are at the sole expense of the bidder and shall be made at such times that are agreeable to the Procurement Director so that it is least detrimental to instructional programs.

MAJOR REPAIR QUOTE

PERMITS: When required all licenses and permits for complying with any applicable Federal, State, and Municipal laws, codes, regulations in connection with the prosecution of the work shall be obtained by the Bidder, at no additional cost to the District.

NONDISCRIMINATION IN EMPLOYMENT: The successful bidder shall agree and warrant that, in the performance of this contract, he will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, sex, religion, or national origin in any manner prohibited by State, Federal, Parish, or Municipal law. A certification of Non-segregated Facilities and a Certification Regarding Equal Employment Opportunity shall be considered a part of this contract.

2. GENERAL SPECIFICATIONS:

The Louisiana Department of Education, Recovery School District is interested in obtaining the services of a qualified contractor to provide all labor, materials equipment necessary to repair and install where needed drywall/sheetrock in the Elevator Shaft located at Wicker Elementary School.

Summary of Work

The Contractor shall complete the following work:

- A. The work consists of the installation of new sheetrock/drywall to the interior walls of the entire elevator shaft and elevator pit on each floor for a total of three floors.
- B. The new walls will consist of 20 gauge metal studs and track, 5/8" fire-rated gypsum, taped, floated, and painted to match existing walls, and to match any existing base if applicable.
- C. The contractor must also tape and float any pre-existing areas or walls in the elevator shaft that is not currently taped and floated or may need to be re-taped.
- D. All work must be performed in accordance with local and state life safety codes.

Contractor's Use of Premises

1. The Contractor shall have free use of restrooms and reasonable use of electrical power and water for installation purposes if needed.
2. The contractor will schedule his work to provide no interference with the school activities if any.

Regulatory Requirements

1. Contractor is responsible for obtaining any permits, pay all fees, and comply with all state, federal and local requirements. If any provisions of these specifications are in conflict with any code, the contractor shall notify the district before starting any work or the

MAJOR REPAIR QUOTE

contractor shall make remedial changes to bring the work into compliance at no additional cost to the district.

2. Safety is part of this contract. Abide by OSHA and all other safety regulations and take all other measures necessary (such as any barriers, fences, warning signs, protective gear, etc.) to protect the public and workman.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

12

MAJOR REPAIR QUOTE
REFERENCES

Please list a minimum of three references of similar work performed within the last three years.

FIRM _____
Name

Street _____

City State Zip Code

CONTACT _____ TELEPHONE _____
Fax _____

.....
TYPE OF WORK PERFORMED

FIRM _____
Name

Street _____

City State Zip Code

CONTACT _____ TELEPHONE _____
Fax _____

TYPE OF WORK PERFORMED

.....
FIRM _____
Name

Street

MAJOR REPAIR QUOTE

C

ity

State

Zip Code

CONTACT _____

TELEPHONE _____

~~Receipt~~
Receipt

TYPE OF WORK PERFORMED

MAJOR REPAIR QUOTE

**PROPOSAL FOR FACSIMILE BID
FOR THE
Recovery School District**

NEW ORLEANS, LOUISIANA

FAX # (504) _____

PHONE # (504) _____

PROPOSAL FOR: SCHOOL UNIFORMS

DUE DATE: March 31, 2010 at 11:00 a.m.

FACSIMILE BID NUMBER: 682001-0322-01

THIS BID IS FROM

MAJOR REPAIR QUOTE

CONFIDENTIAL
TO BE PLACED IN SEALED ENVELOPE UPON RECEIPT

IMPORTANT MAILING INSTRUCTIONS:

**MAIL OR DELIVER TO: RECOVERY SCHOOL DISTRICT
 PROCUREMENT & CONTRACTS
 1641 POLAND, ROOM 5B
 NEW ORLEANS, LA. 70117**

**MARK ENVELOPE: BID TO FURNISH “Re-bid of Elevator Shaft Repairs at
 Wicker Elementary”**

BIDS TO BE OPENED: 11:00 A.M., March 31, 2010